As soon as Worthy Matron is invested with the badge of her office, new officers with equal number on each side, approach the East and form "V" formation between dais and Altar as in Fig. 1. Worthy Matron is escorted through "V" formation to the East. Each officer is provided with paper bell. The white Christmas bells are very effective. As soon as formation is made, those in formation sway the bells and sing the following song: (Soloist may sing the song if desired)

Tune - The Bells of St. Mary's.

The East is now calling to welcome you onward,  
The bells are now ringing their notes of good cheer;  
The flowers are blooming along on your pathway,  
We welcome you as our Matron for this new year.

The East is now calling to you our new Matron,  
The blue ray is gleaming, the yellow ray too;  
The white is so pure and the green in it's beauty,  
The red in love joins all the rest to welcome you.

As soon as Worthy Matron is escorted through the formation to the East and Grand Honors given, some member (not in formation) approaches the East and presents gifts or flowers as follows:

If presenting flowers:
We give to you these flowers of emblematic hue,  
Because with flowers we can pledge our loyalty to you;  
Although they fade and soon will die, their message will ring clear  
That we'll be true and lend a hand throughout the coming year.

If presenting gift:
We bring this gift to greet you in our welcome to the East,  
We have no fear but what you'll be so faithful in the least,  
And if at times you will need us to help you carry through,  
Remember that we pledge our all with this our gift to you.

Aisle or "V" may be formed for Worthy Patron if desired, and those in formation sing the following song:

Tune - The Bells of St. Mary's.

The bells are now ringing for you our new Patron,  
We want you to know we are for you each day;  
We hope that the joy bells will ring for you always,  
Because we'll stand by you to help along the way.

At close of Installation, if retiring Worthy Matron and Patron are not seated in the East, they should be escorted to position in front of dais and officers form semicircle in front of Altar, between Altar and the East, Fig. 2, and again sway bells as following song is sung:
The East bids farewell for your year has now ended,
The bells say goodbye as you go on your way;
We thank you for service you have nobly given,
We say goodbye and wish you well each coming day.

At close of song, escorts take Past Matron and Patron to position east of Altar facing Altar, and those in semicircle turn facing Altar until gifts are presented. Flowers or Jewels may be presented as follows:

Sister --------, as our retiring Matron, we wish to express our thanks for your efficient service during the past year. The success of this Chapter has depended upon you and your ability as you presided in the East. The sacrifices you have made and your devoted service are blended together in the work of our Order, and for this we bring to you a token of our appreciation. You have worn the insignia of leadership and this to you will always be a very happy memory, but this Jewel emphasizes the fact that your time of service has not closed even though your charge has passed on to another. As you wear it, may you regard it as a token of our esteem, and may it bring to you only happy thoughts in future days.

Brother --------, for your very faithful service we are pleased to express our appreciation. It isn't easy to serve as a Worthy Patron, but our Chapter must depend upon a brother to assist and guide us in our ritualistic work, and in this you have been very faithful. You have served us well, and for this service we give to you this token of our appreciation. (Boutonniere or Jewel may be presented) May you wear it with pride because it is given with our best wishes for happiness and prosperity.

If retiring officers are received into the Past Matron's and Past Patron's Club at this time, Worthy Matron is escorted north of Altar, and Worthy Patron south of Altar to positions west of Altar, facing west. As soon as they are in position, Fig. 3, the President of the Club welcomes them as follows:

We are very happy to receive you into the membership of our Past Matron's and Past Patron's Club. Your service during the past years has earned for you this title for you have played an important part in guiding the destinies of this Chapter in the work of our Order. We appreciate the service you have given, but our Club is a constant reminder that your work is not yet finished for you must always be a constant inspiration in striving to uphold the principles which form the foundation upon which our Order stands. As members of our Club, we ask for your continued loyalty, and your very best efforts in promoting it's future welfare and prosperity.
We welcome you into our Club and give a hearty cheer,
And may you long be spared to work with other members here;
Although your task may now seem done, you must still carry through,
For as Club members we have found there's always work to do;
So just expect to serve with us until the battle's won,
For we're a band that travels on until the sun.

As soon as above speech is given, those in formation or semicircle pass north and south of Altar respectively, forming aisle between Altar and outer door. As soon as in position they again sway bells and sing:

Tune - The Bells of St. Mary's.

The bells will keep ringing for you in retiring,
For you now with us will your service renew;
You must remain faithful and be ever loyal,
For as a Past you now must help the whole way through.

Our Star is now shining and will lead you onward,
So follow its light as you walk in its way;
It will lead us always with light on our pathway,
For as a Past we must all serve each coming day.

At close of song, a member of the Club passes through the aisle from the west, bows to retiring Matron and Patron, offers arm to President of the Club and with escorts they pass through the aisle, Fig. 4, followed by those in aisle who pass two and two to outer door.

The member entering from outer door and leading march should carry lighted taper.

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